MSA Carcase Competition Model



using the model

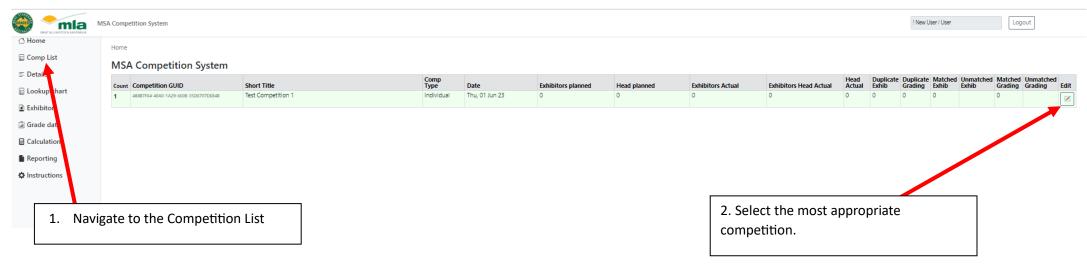
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Using the model

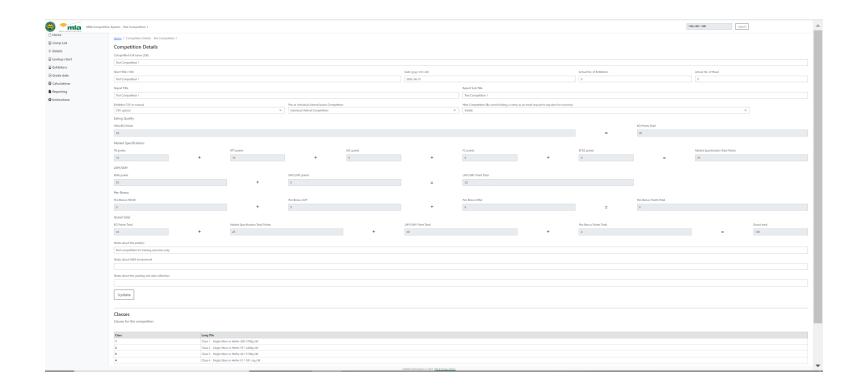
1.1 Step 1 (Select Competition, Double check the details & competition rules)

To start, navigate to the Competition List by selecting the comp list from the left-hand side manual. Next select the competition you would like to run by clicking on the edit link.



Once you have selected the competition it will open the Competition details page. Double check the Competition details. As a User you have the ability to change a few details here however any cells that are 'greyed' cannot be changed, if changes are to be made, please call: MSA Enquiries on 1800 111 672.

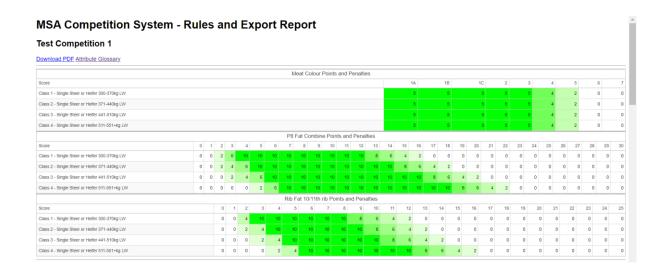
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Double check Competition rules and point allocation from the Lookup chart from the left-hand Menu.

This will open in a separate Tab & you have the ability to download this as a pdf if scoring needs to be discussed with an organization or board. Please review this carefully as it will contain the Class definitions & point allocations for each class.

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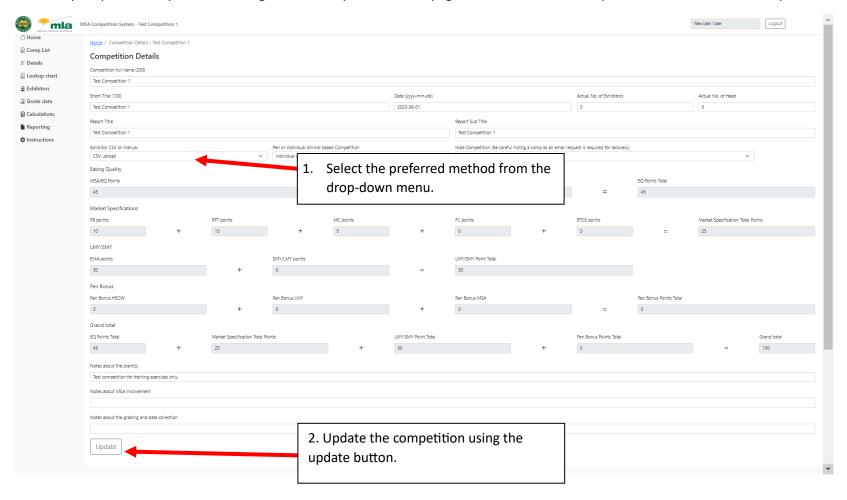
If changes are required, please download and complete a "Competition Form" found in both the instructions and home page and send this to MSA Enquiries, such that MSA personnel can implement the desired changes.

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1.2 Step 2 (Input of Exhibitor data)

For the input of the Exhibitor data, this can be completed either via manual data entry or by csv upload. A high attention to detail must be applied when filling out the csv. file and uploading this to the model. However, this is a lot quicker for competitions with a large number of exhibitors.

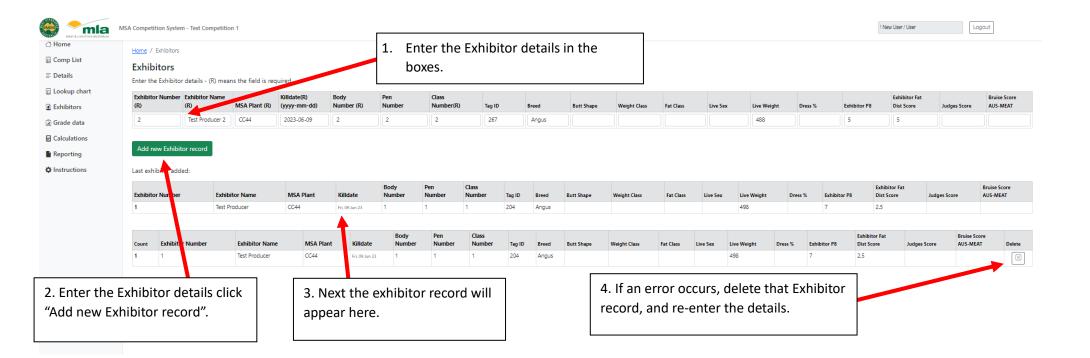
To select your preferred upload method, go to the Competition Detail page and select either CSV Upload or Manual from the drop-down menu.



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1.2.1 Manual Data Entry

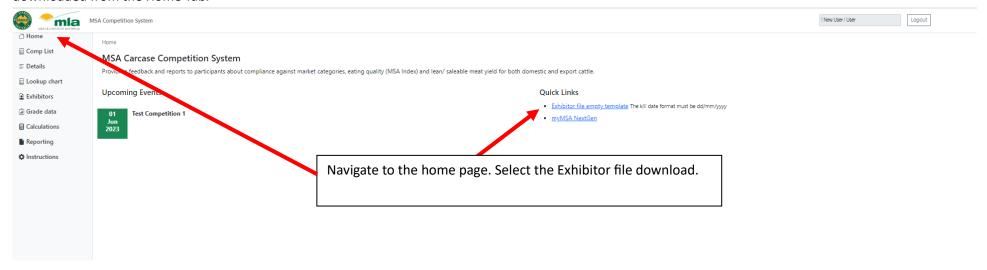
When using the Manual Data Entry, for each body number, the Exhibitor data must be added individually, once the whole line has been entered select "Add New Exhibitor". That line of data will be entered and appear below on the screen.



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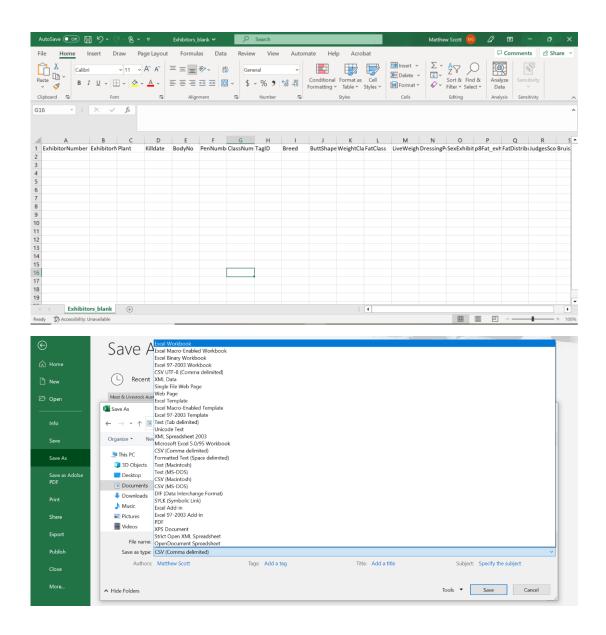
1.2.2 Excel converted to CSV. File Upload

For a csv. file upload it is important to ensure the file formatting and headers are not altered. To begin download the Exhibitor file template which can be downloaded from the Home Tab.



The link will open a CSV. File. **Note:** this will resemble an excel file however must be changed to an excel file type before editing and converted back to a csv. file before uploading to the competition model. (See below)

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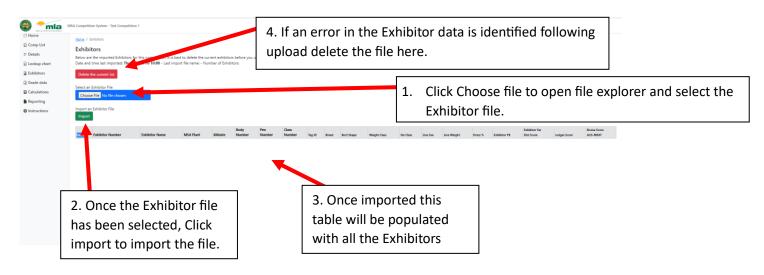


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Key Requirements for the csv. formatting

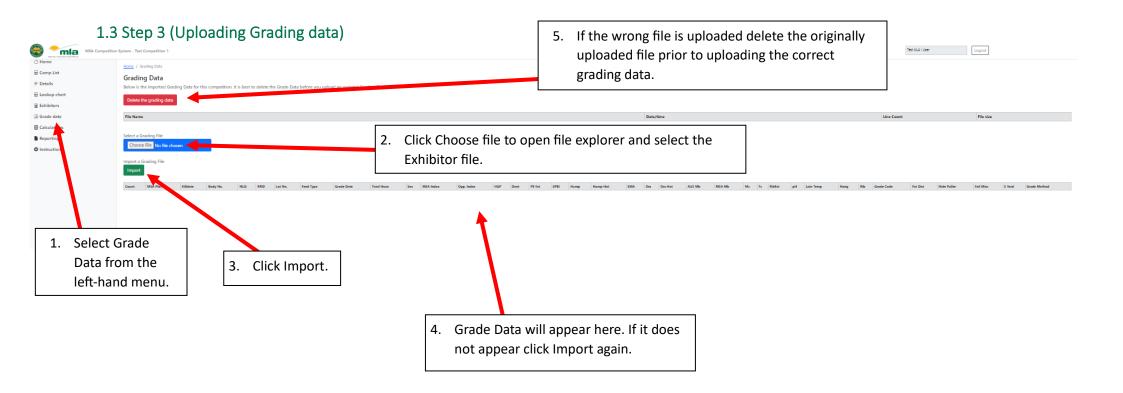
- Do not change the column headings.
- The Date must be in the following format: dd/mm/yyyy (you may need to change the date format to ensure this format including zeros in front of single digits i.e., 02/12/2023
- The Plant MSA Number must be 4 digits, If the plant number starts with a zero you will need to format those cells as text so that the 4 digits including leading zeros are present.
- The following columns are mandatory and must have data entered: Exhibitor Number, Exhibitor Name, Plant, Kill Date, Body No., Pen Number, Class Number, TagID.

Once the exhibitor file has been completed, the file will need to be saved back as a csv.



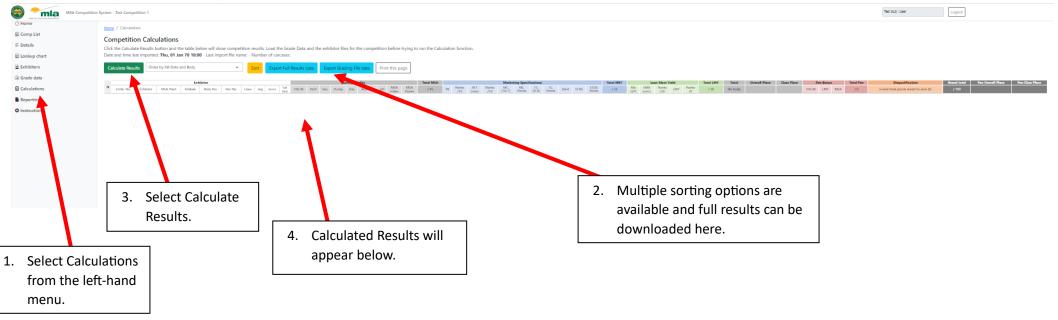
Note: occasionally you may need to click import twice for all the details to appear.

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1.4 Step 4 (Calculating Results)



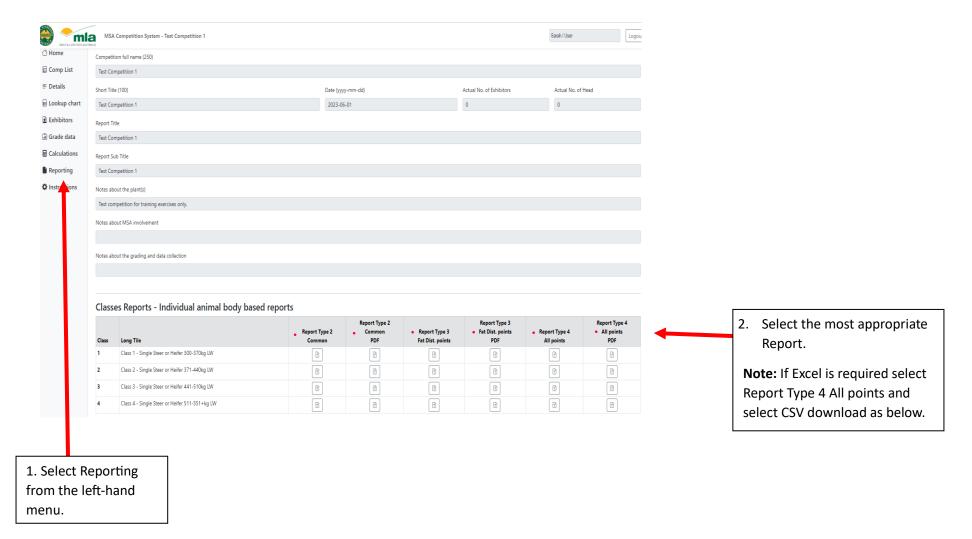
1.5 Step 5 (Quick check points)

Once the results are calculated they will be presented in the table.

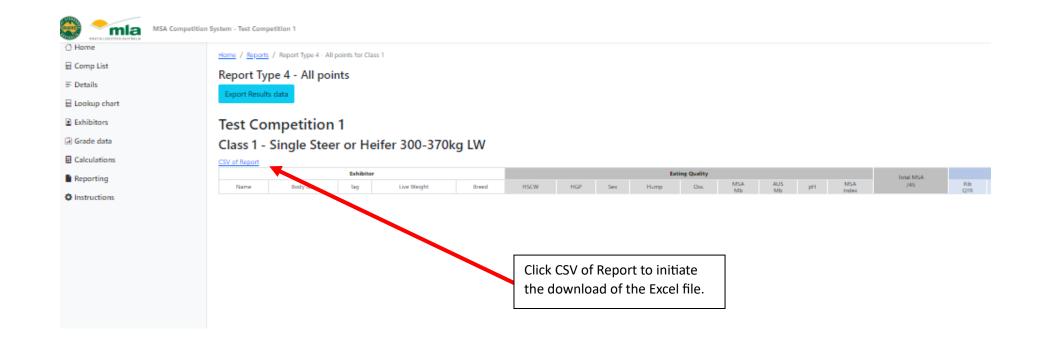
It is important to double check all results before the release of results to the Exhibitors.

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1.6 Step 6 (Generating Reports)



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